

WORKS CITED LIST (SHORT VERSION)

BOOKS

Author last name, First name. *Title of Book.* City of Publication: Publisher, Year of Publication.

One author

Goleman, Daniel. *Emotional Intelligence.* New York: Bantam, 1995.

No author given

The Doris Kindersley World Reference Atlas. London: Doris Kindersley, 1994.

ENCYCLOPEDIA

Note: For a well-known encyclopedia it is not necessary to list the publisher or place of publication.

Author. "Article Title." *Name of Encyclopedia.* Date.

Author given (at the end of the article)

Likens, Gene E. "Acid Rain." *The World Book Encyclopedia.* 1998.

WEB PAGES AND ARTICLES ON THE INTERNET

**Author(s) (if available). "Article Title." *Name of web site.* Date on website (if available).
Day Month Year of Site Visit <electronic address>.**

Article on a website, with no author, with date of posting

"Egypt." *Odyssey Online.* 19 Jul. 2004. 1 Nov. 2004
<<http://carlos.emory.edu/ODYSSEY/EGYPT/homepg.html>>.

EXAMPLE OF FINISHED PAGE

Works Cited

Anderson, Lynette. *Acid Rain.* New York: Gloucester Press, 1999.

Coupland, Doug. "Canada's True Hero." *Maclean's.* 28 June 2004. *Canadian Reference Centre.* EBSCO. 16 Oct. 2004 <<http://search.epnet.com>>.

"Egypt." *Odyssey Online.* 19 Jul. 2004. 1 Nov. 2004 <<http://carlos.emory.edu/ODYSSEY/EGYPT/homepg.html>>.

CITING SOURCES IN THE TEXT

Besides a **Works Cited** list, you must indicate the source of the **words, facts, or ideas** that you researched. The most practical way to supply this information is to embed the citation in the text in parentheses().

- ✓ Give the author's last name (or the title of the work) and the page number(s) in parentheses.
- ✓ Provide the full citation information in your **Works Cited** list
- ✓ Provide citation information when you use **quotations, paraphrases**, or when you **summarize**
- ✓ If the same information can be found in at least five sources, it is considered common knowledge and you do not need to cite the information.

General Rules:

- Italicize the title of *books* (use the same format in your **Works Cited** list).
- Put quotation marks around the title of "articles" (magazine, encyclopedia, web site)
- Do not put commas between the author and page number
- If your parenthetical reference is at the end of a sentence, place the period after the parentheses (instead of the end of quote or paraphrase)

HOW TO CITE:

- (Author's last name page number) (Jones 54)
- If there is no author, put the title in parenthesis with page number ("Frank, Anne" 34)
- If there is no page number, as from the Internet, only use the author or title in the citation ("Frank, Anne") or (Jones)

Example 1: direct quotation from one author from a book

The author gives us an image of strength and cold, "Above the town, on the hill brow, the stone angel used to stand" (Laurence 3).

Example 2: an article from the Internet, with no author or page numbers - paraphrased

Pharaohs were considered gods and they had a task to lead people ("Egypt").